



Correspondence address: c/o Andrew Bramston, Chair
Orr Farm, Chantry BA11 3LJ

**Summons & Notice for the Parish Council Meeting
Being held on Wednesday 11th March 2026 at 7:00pm
at Holy Trinity, Chantry**

5th March 2026

To: All Members of the Council

Dear Councillor

You are hereby summoned to attend the Annual General meeting of the Whatley & Chantry Parish Council to be held at **Holy Trinity, Chantry** on Wednesday 11th March 2026 at 7:00pm. The meeting will consider the agenda items set out below.

Please inform the Clerk if you are unable to attend.

RNash

Rachel Nash, Clerk

- Agenda and papers are available at <https://www.whatleyandchantry.co.uk/agenda-and-minutes>
- To attend in person:
 - Residents are welcome to join the meeting in person and are asked to contact the Parish Clerk if they wish to discuss a matter and participate in the meeting clerk@whatleyandchantry.co.uk
 - Where there are confidential or exempt items which may need to be considered, residents will be asked to leave at that point

Agenda

- 032026.1 Chairs Welcome**
- 032026.2 Apologies for absence:**
To receive, and consider for acceptance, apologies for absence (LGA 1972 s85)
- 032026.3 Declaration of Councillors' interests and requests for dispensation:**
To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk (Localism Act 2011 s29-34)
- 032026.4 Approval of Minutes of the previous meeting held on Wednesday 12th November 2025**
To confirm and sign as a correct record of the meeting held - attachment 1.

- 032026.5 Somerset County Councillors' report**
To receive an update from Somerset Councillors, if in attendance.
- 032026.6 Public Participation relating to meeting agenda items**
If you would prefer to submit questions in advance, please email clerk@whatleyandchantry.co.uk
- 032026.7 Presentation from external organisations:**
To receive a verbal presentation from external organisations in attendance. If you wish to present to the Council, please email clerk@whatleyandchantry.co.uk
- 032026.8 Clerk's Report**
Update regarding activities undertaken by the Clerk - attachment 2.
- 032026.9 Finance: (Responsible Finance Officer)**
The council are requested to review & approve:
- Current Expenditure on 28 February 2025 – attachment 3
 - Invoices for payment in March 2026 – attachment 4
 - Invoices for pre-approval for payment in February 2026 – attachment 5
 - An annual service/inspection per defibrillator at £224.90 + VAT per defib
- 032026.10 Policies to be Approved**
- Freedom of Information policy – previously circulated
 - CCTV policy – previously circulated
- 032026.11 Local Farmers Liaison**
Update from Cllr Byrne
- 032026.12 Roads & Highways Liaison**
Update from Cllr Scott
- 032026.13 Chantry Village Liaison**
Update from Cllr Evans and Cllr Bramston.
- 032026.14 Whatley Village Liaison**
Update from Cllr Palmer
- 032026.15 Quarry Liaison**
Update from Cllr Bramston
- 032026.16 Communications**
Update to be received.
- 032026.17 Local Business Liaison**
Update from Cllrs Evans & Palmer

032026.18**Planning Applications**

See attachment 6 for the following planning applications.

Proposal: Conversion of existing outbuilding into annex with alterations including replacement roof, new insulation and addition of rear windows.

Location: Eden House Old Wells Road Chantry Frome Somerset

Applicant: Mr Doug Turner

Application Type: Householder Application

Application Number: 2026/0184/HSE

Notification Only

Proposal: Application for prior notification of agricultural development for a proposed building.

Location: Land At 372341 146613 Stony Lane Chantry Frome

Applicant: Mr John Cartledge

Application Type: Agricultural Notification Proposed Build

Application Number: 2026/0185/AGB

Proposal: Erection of C3 Residential Dwelling.

Location: Willow Barn Mells Lane Chantry To Mells Green Chantry Frome

Applicant: Lorna MacDougall

Application Type: Full Application

Application Number: 2026/0347/FUL

032026.19**WCGT Update**

No report received

032026.20**Items for next Agenda / Items to Report****032026.21****Date and venue of Next Meeting**

Wednesday 13th May 2026 at St Georges, Whatley

032026.22**Exclusion of press and public**

Under the Public Bodies (Admissions to Meetings) Act 1960 Members of the public and press are required to leave the meeting due to the following items being a confidential matter.



Correspondence address: c/o Andrew Bramston, Chair
Orr Farm, Chantry BA11 3LJ

**Minutes of a meeting of the Parish Council Meeting
held on Wednesday 14th January 2026 at 7:00pm
at St Georges, Whatley**

26th January 2025

Council Members Present:

Councillor Jon Scott
Councillor Will Palmer
Councillor Sarah Byrne

Officers Present: North Somerset Councillor Barry Clarke

012026.1 Chairs Welcome

012026.2 Apologies for absence:

Apologies received from Cllr Bramston and Cllr Evans.

012026.3 Declaration of Councillors' interests and requests for dispensation:

Cllr Byrne declared an interest in one of the planning applications to be covered under this Agenda.

012026.4 Approval of Minutes of the previous meeting held on Wednesday 12th November 2025

The minutes were confirmed and signed as a correct record of the meeting held on 12th November 2025.

012026.5 Somerset County Councillors' report

Councillor Clarke had previously circulated a report and gave a verbal update.

012026.6 Public Participation relating to meeting agenda items

None in attendance

012026.7 Presentation from external organisations:

None in attendance

012026.8 Clerk's Report

The Clerk had submitted their report with the agenda.

The Clerk was asked to look into getting a payment card for the council, to provide an update regarding the railings outside St Georges in Whatley, to provide the number of grass cuts that have been undertaken since April 2025 and to check when the defibrillators require servicing.

Cllr Scott to confirm dates for 2026/2027 for council meetings in St Georges, Whatley and Cllr Bramston to do the same for Holy Trinity in Chantry.

- 012026.9 Finance: (Responsible Finance Officer)**
The council **resolved** to approve:
- Current Expenditure at 31 December 2025
 - Invoices for payment in January 2026 of £644.73
 - Invoices for pre-approval for payment in February 2026
 - The precept for 2026/2027 was agreed at £9219.00
 - The Asset Register with the addition of 2 new noticeboards
- 012026.10 Local Farmers Liaison**
Cllr Byrne gave a verbal update.
- 012026.11 Roads & Highways Liaison**
Cllr Scott advised that there was flooding that occurred in December and in the last 7 days on the Bulls Green Link Road, near the junction with the lane that runs back up to the triangle. He is aware of one accident that happened as a result of the flooding in December and witnessed a near miss last week. Highways did put up some warning signs in December, but only after the accident occurred. These were subsequently removed. This has been reported to Highways requesting the drains be cleared.
- 012026.12 Chantry Village Liaison**
Cllr Bramston circulated before the meeting that 2025 was a successful year with a number of events and a solid platform for building community engagement. There was good numbers and support for all the Christmas activities.
- 012026.13 Whatley Village Liaison**
Cllr Palmer gave a verbal update.
- 012026.14 Quarry Liaison**
Cllr Bramston circulated before the meeting that there is no date for the opening of Westdown - but they are working towards later this year/early 2027 depending on the resolution of some outstanding planning issues.
- 012026.15 Communications**
Nothing to report.
- 012026.16 Local Business Liaison**
Nothing to report.
- 012026.17 Planning Applications**
- Proposal:** Installation of a slurry lagoon.
Application Number: 2025/1612/FUL
Concerns were raised regarding the increased in number of vehicles entering and leaving the site.
- Proposal:** Erection of residential dwellinghouse.
Application Number: 2025/2184/FUL
No concerns were recorded.
- Notification Only**
Proposal: Application for prior notification of agricultural development for a proposed building.
Application Number: 2025/2204/AGB
No concerns were recorded.

012026.18 WCGT Update
Nothing to report.

012026.19 Items for next Agenda / Items to Report

- Freedom of Information policy
- CCTV policy

012026.20 Date and venue of Next Meeting
Wednesday 11th March 2026 at Holy Trinity in Chantry

012026.21 Exclusion of press and public
Not required

The meeting finished at 8:00pm



Clerks Report for March 2026

Activities undertaken during January & February, along with managing the Clerk's inbox, circulating information to councillors and responding to general enquiries. Some specific emails actioned are listed below.

Servicing Defibrillators

I have received a quote for an annual service/inspection on both our defibrillators. The charge would be £224.90 + VAT per defib. This has been included on the agenda for approval.

Website hosting payment

A payment card has been applied for. We are waiting for confirmation of this from the bank.

VAT Claim

A VAT claim has been submitted for £1,427.96.

Emails received from residents

None received

Emails received from Somerset council

- Regular newsletters – passed to Ellie for website/social media
- Warm Homes funding announced to help reduce home energy costs
- Stakeholder information sheet
- Major flooding updates

Other emails

- A rights of way issue request from Mary Cromley - Chairman Mendip Bridleways & Byways Association
- Crime report for January and additional newsletters

Monthly Meeting

Creation of the monthly meeting Agenda and Summons and circulating with supporting papers. Uploading Agenda and papers onto the website. Producing the previous meeting minutes.

Rachel Nash

Clerk for Whatley & Chantry Parish Council

Budget Statement

Whatley Parish Council
1 April 2025 to 31 March 2026

28-Feb-26

Revenue

Held in Bank at 1st April 2024
VAT Refund
Grant Received
Grant Received
Precept
Total Revenue

£8,611.85	Plus £1470 remaining in NatWest bank
£821.00	Friends of whatley
£2,500.00	Somerset Council
£8,500.00	
	£20,432.85

Admin Costs

Clerk's Service & Mileage
Councillor Expenses & Training
Parish Insurance
ICO Registration
Audit Fees
Church Hall Hire
Admin - Bank Fees
Total Admin Costs

Budget

£3,200.00
400
£422
£47.00
£150
£150.00
£72.00

Spend

£2,467.50	upto 7 hours per month
£76.44	
£421.95	
£47.00	
£0.00	
£205.00	
£66.00	
	£3,283.89

Other Expenditure

Churchyard Maintenance £600
Website costs £400
Grass Cutting £2,100.00
Rospa Inspection £80
Hedge Cutting £200
Google Subscription £432
Defibrillators
SALC subscription 131.88
Skittle Alley
Noticeboards
Credit
Grant

£600.00
£25.78
£1,405.00
£88.00
£0.00
£419.15
£0.00
£131.88
£2,767.50
£450.00
-£50.00
£150.00

VAT to be refunded

£571.10

Total Expenditure

£8,384.83

£6,558.41

Budget Available

£10,590.55	plus £1470 remaining in Natwest bank
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Invoices for payment in March 2026

Date of Invoice	Invoice No	Amount of Invoice	Supplier	Description of Goods / Service	Payment Type
02-Mar-26	1060	£70.00	Smart Office Support	Clerk Services	BACS
28-Feb-26	5499227116	£42.00	Google Workspace	Subscription for Google	DD
31-Jan-26	2183-06-7590	£28.78	Heart Internet	Website costs via Ellie Swinhoe	BACS
		£140.78	Total of above		

Confirmation of Invoices paid in February 2025

06-Feb-26	5473368389	£42.00	Google Workspace	Paid in February (pre-approved in January 26)	DD
11-Feb-26	n/a	£1.80	Website costs adjustments paid to Ellie Swinhoe	Paid in February (pre-approved in January 26)	BACS
11-Feb-26	1045	£201.25	Smart Office Support	Paid in February (pre-approved in January 26)	BACS
		£245.05	Total of above		

Invoices for pre approval payment in April 2026

Date of Invoice	Invoice No	Amount of Invoice	Supplier	Description of Goods / Service	Payment Type
tba	tba	£250.00	Smart Office Support	Clerk Services	BACS
tba	tba	£140.00	Trug & Lettuce	Additional Grass cutting	BACS
tba	tba	£42.00	Google Workspace	Subscription for Google	D/D
		£432.00	Total of above		

Whatley Parish Council
Whatley Parish Council

3rd February 2026

Dear Parish Council

Town and Country Planning Act 1990

Proposal: Conversion of existing outbuilding into annex with alterations including replacement roof, new insulation and addition of rear windows.

Location: Eden House Old Wells Road Chantry Frome Somerset

Applicant: Mr Doug Turner

Application Type: Householder Application

Application Number: 2026/0184/HSE

The Council has received the above application and the documents are available on the website:
<https://publicaccess.mendip.gov.uk/online-applications/>

Comments are welcome by 24th February 2026. If you need more time to consider this application, please contact the Planning Officer as early as possible to agree an extension.

The application is being dealt with by Jane Thomas, email jane.thomas@somerset.gov.uk telephone 07980728261.

You can comment, support or object to the proposal but material planning reasons must be provided. Any comments will be taken into account in any Officer recommendation.

Your response should be submitted via Consultee Access. **Please do not include signatures or any other personal information that may need redacting.** If you need assistance with using Consultee Access, please email consultationeast@somerset.gov.uk.

Yours sincerely

Jane Thomas

jane.thomas@somerset.gov.uk
07980728261

Planning - East Team
Somerset Council

Whatley Parish Council
Whatley Parish Council

6th February 2026

Dear Parish Council

Town and Country Planning Act 1990

Proposal: Application for prior notification of agricultural development for a proposed building.
Location: Land At 372341 146613 Stony Lane Chantry Frome
Applicant: Mr John Cartledge
Application Type: Agricultural Notification Proposed Build
Application Number: 2026/0185/AGB

The Council has received the above application and the documents are available on the website: <https://publicaccess.mendip.gov.uk/online-applications/>.

This is a **notification only** and in line with the Council's Constitution and the adopted scheme of delegation and terms of reference, the decision for this applications is delegated to officers. This notification is therefore being provided as a matter of courtesy for your information.

The application is being dealt with by Charlie Morgan, email charles.morgan@somerset.gov.uk and telephone on .

Please note that, for applications for Prior Approval/Notification and works to Trees in a Conservation Area, due to the tight timescale within which a decision needs to be made, and the deemed approval status of the application if the timescale is not met, a decision may need to be made very soon after you have received this notification.

If this application is for a Certificate of Lawfulness and you have evidence to contradict or otherwise make the applicant's version of events less than probable, then you can submit this information to the Council for consideration. Please be aware that this information will be shared with the applicant so that they can have an opportunity to comment on it and possibly produce counter-evidence.

Should you have any detailed queries about the proposal, please contact the case officer.

Yours sincerely

Charlie Morgan

charles.morgan@somerset.gov.uk

Planning - East Team
Somerset Council

Whatley Parish Council
Whatley Parish Council

4th March 2026

Dear Parish Council

Town and Country Planning Act 1990

Proposal: Erection of C3 Residential Dwelling.
Location: Willow Barn Mells Lane Chantry To Mells Green Chantry Frome
Applicant: Lorna MacDougall
Application Type: Full Application
Application Number: 2026/0347/FUL

The Council has received the above application and the documents are available on the website:
<https://publicaccess.mendip.gov.uk/online-applications/>

Comments are welcome by 25th March 2026. If you need more time to consider this application, please contact the Planning Officer as early as possible to agree an extension.

The application is being dealt with by Carlton Langford, email carlton.langford@somerset.gov.uk telephone 01749 341535.

You can comment, support or object to the proposal but material planning reasons must be provided. Any comments will be taken into account in any Officer recommendation.

Your response should be submitted via Consultee Access. **Please do not include signatures or any other personal information that may need redacting.** If you need assistance with using Consultee Access, please email consultationeast@somerset.gov.uk.

Yours sincerely

Carlton Langford

carlton.langford@somerset.gov.uk
01749 341535

Planning - East Team
Somerset Council