



**Correspondence address: c/o Andrew Bramston, Chair
Orr Farm, Chantry BA11 3LJ**

**Summons & Notice for the Parish Council Meeting
Being held on Wednesday 14th January 2026 at 7:00pm
at St Georges, Whatley**

7th January 2026

To: All Members of the Council

Dear Councillor

You are hereby summoned to attend the Annual General meeting of the Whatley & Chantry Parish Council to be held at **St Georges, Whatley** on Wednesday 14th January 2026 at 7:00pm. The meeting will consider the agenda items set out below.

Please inform the Clerk if you are unable to attend.

R Nash

Rachel Nash, Clerk

- Agenda and papers are available at <https://www.whatleyandchantry.co.uk/agenda-and-minutes>
- To attend in person:
 - Residents are welcome to join the meeting in person and are asked to contact the Parish Clerk if they wish to discuss a matter and participate in the meeting clerk@whatleyandchantry.co.uk
 - Where there are confidential or exempt items which may need to be considered, residents will be asked to leave at that point

Agenda

012026.1 Chairs Welcome

012026.2 Apologies for absence:
To receive, and consider for acceptance, apologies for absence (LGA 1972 s85)

012026.3 Declaration of Councillors' interests and requests for dispensation:
To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk (Localism Act 2011 s29-34)

012026.4 Approval of Minutes of the previous meeting held on Wednesday 12th November 2025
To confirm and sign as a correct record of the meeting held - attachment 1.

012026.5 Somerset County Councillors' report
To receive an update from Somerset Councillors, if in attendance.

012026.6 **Public Participation relating to meeting agenda items**
If you would prefer to submit questions in advance, please email clerk@whatleyandchantry.co.uk

012026.7 **Presentation from external organisations:**
To receive a verbal presentation from external organisations in attendance. If you wish to present to the Council, please email clerk@whatleyandchantry.co.uk

012026.8 **Clerk's Report**
Update regarding activities undertaken by the Clerk - attachment 2.

Dates for 2026/27 meetings:

- Wednesday 13th May – Whatley
- Wednesday 8th July – Chantry
- Wednesday 9th September – Whatley
- Wednesday 11th November – Chantry
- Wednesday 13th January – Whatley
- Wednesday 10th March – Chantry

Can councillors please confirm with the churches that these dates are ok.

012026.9 **Finance:** (Responsible Finance Officer)
The council are requested to review & approve:

- Current Expenditure on 31 December 2025 – attachment 3
- Invoices for payment in January 2026 – attachment 4
- Invoices for pre-approval for payment in February 2026 – attachment 5
- Draft Budget for 2026-2027 – attachment 6
- 2026 / 27 Precept – attachment 7
- Asset Register – attachment 8

012026.10 **Local Farmers Liaison**
Update from Cllr Byrne

012026.11 **Roads & Highways Liaison**
Update from Cllr Scott
Cllr Bramston is in discussion with Cllr Taylor from Nunney Parish Council regarding the 20 mph speed limit

012026.12 **Chantry Village Liaison**
Update from Cllr Evans and Cllr Bramston.

012026.13 **Whatley Village Liaison**
Update from Cllr Palmer

012026.14 **Quarry Liaison**
Update from Cllr Bramston

012026.15 **Communications**
Update to be received.

012026.16 **Local Business Liaison**
Update from Cllrs Evans & Palmer

012026.17 Planning Applications

See attachment 7 for the following planning applications.

Proposal: Installation of a slurry lagoon.

Location: Land At 372309 146370 Stony Lane Chantry Frome Somerset

Applicant: Mr J Carledge

Application Type: Full Application

Application Number: 2025/1612/FUL

Proposal: Erection of residential dwellinghouse.

Location: Willow Barn Mells Lane Chantry To Mells Green Chantry Frome

Applicant: Lorna MacDougall

Application Type: Full Application

Application Number: 2025/2184/FUL

Notification Only

Proposal: Application for prior notification of agricultural development for a proposed building.

Location: Land At 373072 147346 Railford Hill Whatley Frome Somerset

Applicant: Mrs Sarah Byrne

Application Type: Agricultural Notification Proposed Build

Application Number: 2025/2204/AGB

012026.18 WCGT Update

No report received

012026.19 Items for next Agenda / Items to Report

- Freedom of Information policy
- CCTV policy

012026.20 Date and venue of Next Meeting

Wednesday 11th March 2026 at Holy Trinity, Chantry

012026.21 Exclusion of press and public

Under the Public Bodies (Admissions to Meetings) Act 1960 Members of the public and press are required to leave the meeting due to the following items being a confidential matter.



**Correspondence address: c/o Andrew Bramston, Chair
Orr Farm, Chantry BA11 3LJ**

**Minutes of a meeting of the Parish Council Meeting
held on Wednesday 12th November 2025 at 7:00pm
at Holy Trinity, Chantry**

25th November 2025

Council Members Present:

Councillor Andrew Bramston (Chair)
Councillor Richard Evans
Councillor Will Palmer
Councillor Sarah Byrne

Officers Present: North Somerset Councillor Barry Clarke

112025.1 Chairs Welcome

112025.2 Apologies for absence:

Apologies received from Cllr Scott.

112025.3 Declaration of Councillors' interests and requests for dispensation:

None declared

112025.4 Approval of Minutes of the previous meeting held on Wednesday 10th September 2025

The minutes were confirmed and signed as a correct record of the meeting held on 10th September 2025.

112025.5 Somerset County Councillors' report

Councillor Clarke had previously circulated a report and gave a verbal update.

112025.6 Public Participation relating to meeting agenda items

None in attendance

112025.7 Presentation from external organisations:

None in attendance

112025.8 Clerk's Report

The Clerk had submitted their report with the agenda.

Clerk was asked to find out the number of houses and the number of residents in Whatley and Chantry and to check about the exercise stations for the Quarry/Quarry loop, and would the current insurance cover this or not

Query on Website hosting payment. Clerk to advise situation and report back to the Council.

112025.9 Finance: (Responsible Finance Officer)

The council **resolved** to approve:

- Current Expenditure at 31 October 2025
- Invoices for payment in November 2025
- Invoices for pre-approval for payment in December 2025

The Council are considering increasing the budget for 2026-2027 by 10%. This will be confirmed at the January 2026 meeting.

112025.10 Local Farmers Liaison

Nothing to report.

112025.11 Roads & Highways Liaison

Nothing to report.

112025.12 Chantry Village Liaison

Cllr Bramston gave a verbal update.

30% of Chantry residents sponsoring the upkeep of the Church and will look to raise further funds by means of a Christmas Card appeal. Whatley is charging for the use of their church.

The Parish Council has the possibility of stepping in to financially support both churches. Via Precept funds, possibly.

The Quarry has donated a Christmas Tree, which will arrive around 29th November.

There will be a Quiz night on the 4th of December

We still need to find a way to encourage more participation in each both Chantry and Whatley's events. Key to this will be good communication and coordination between the groups, especially for the playing field.

112025.13 Whatley Village Liaison

Cllr Palmer gave a verbal update.

112025.14 Quarry Liaison

Report circulated by Cllr Bramston:

The Quarry are running an electric/battery powered locomotive to reduce noise

We have asked to get the speed trap in place between Whatley & Chantry

It is still expected that Westdown will open in Autumn 2026 or potentially the year after.

112025.15 Communications

Nothing to report.

112025.16 Local Business Liaison

Nothing to report.

112025.17 Planning Applications
No comments on the planning applications

112025.18 WCGT Update
Nothing to report.

112025.19 Items for next Agenda / Items to Report

- Freedom of Information policy
- CCTV policy
- Assets

112025.20 Date and venue of Next Meeting
Wednesday 14th January 2026 at St Georges, Whatley
Cllrs Bramston and Evans have advised they are away for this meeting

112025.21 Exclusion of press and public
Not required

The meeting finished at 8:00pm



Clerks Report for January 2026

Activities undertaken during November & December, along with managing the Clerk's inbox, circulating information to councillors and responding to general enquiries. Some specific emails actioned are listed below.

Household information

As requested at the previous meeting Somerset Council advised there are 126 dwellings. We have not been able to find out the number of residents.

Exercise stations for the Quarry/Quarry loop

Regarding the exercise stations, if these are not owned by the Council they are not insured under our current insurance policy. If the Council wants to consider adopting the exercise stations, further details will be required on the equipment for an insurance quote to be obtained.

Website hosting payment

Currently payments are made via a resident who administers the website, via their credit card. If the Council wishes to pick up this payment directly a Credit Card will need to be registered.

Emails received from residents

None received

Emails received from Somerset council

- Regular newsletters – passed to Ellie for website/social media

Other emails

- Crime report from Avon & Somerset Police was circulated

Monthly Meeting

Creation of the monthly meeting Agenda and Summons and circulating with supporting papers. Uploading Agenda and papers onto the website. Producing the previous meeting minutes.

Rachel Nash

Clerk for Whatley & Chantry Parish Council

Budget Statement

Whatley Parish Council
1 April 2025 to 31 March 2026

		31-Dec-25
Revenue		
Held in Bank at 1st April 2024	£8,611.85	Plus £1470 remaining in NatWest bank
VAT Refund	£821.00	Friends of whatley
Grant Received	£2,500.00	Somerset Council
Grant Received	£8,500.00	
Precept		
Total Revenue	£20,432.85	
Admin Costs		
Clerk's Service & Mileage	£3,200.00	
Councillor Expenses & Training	400	£1,977.50 upto 7 hours per month
Parish Insurance	£422	£76.44
ICO Registration	£47.00	£421.95
Audit Fees	£150	£47.00
Church Hall Hire	£150.00	£0.00
Admin - Bank Fees	£72.00	£205.00
Total Admin Costs		£2,781.89
Other Expenditure		
Churchyard Maintenance	£600	£600.00
Website costs	£400	£0.00
Grass Cutting	£2,100.00	£1,405.00
Rospa Inspection	£80	£88.00
Hedge Cutting	£200	£0.00
Google Subscription	£432	£335.15
Defibrillators		£0.00
SALC subscription	131.88	£131.88
Skittle Alley		£2,767.50
Noticeboards		£300.00
Credit		-£50.00
Grant		£150.00
VAT to be refunded		£571.10
Total Expenditure	£8,384.83	£6,298.63
Budget Available		plus £1470 remaining in Natwest bank £11,352.33

Invoices for payment in January 2026

Date of Invoice	Invoice No	Amount of Invoice	Supplier	Description of Goods / Service	Payment Type
05-Jan-26	1029	£113.75	Smart Office Support	Clerk Services	BACS
31-Dec-25	5451335197	£42.00	Google Workspace	Subscription for Google	DD
	1 of 2026	£140.00	Trug & Lettuce	Grass cutting in Devember	BACS
01-Dec-25	1015	£175.00	Smart Office Support	Underpayment for invoice 1015	BACS
tbc	tbc	£23.98	Heart Internet	Reimbersement of Invoice for domain renewal for friendsofchantry.co.uk, paid by Ellie Swinehoe	BACS
tbc	tbc	£150.00	Aaron Box	Reimbersement of Invoice for noticeboard Whatley village, Andrew Bramston paid on his credit card	BACS
		£644.73	Total of above		

Confirmation of Invoices paid in December 2025

30-Nov-25	5420991911	£42.00	Google Workspace	Paid in December (pre-approved in Novmber 25)	DD
07-Nov-25	11 of 2025	£140.00	Trug & Lettuce	Paid in December (pre-approved in Novmber 25)	BACS
01-Dec-25	1015	£140.00	Smart Office Support	Paid in December (pre-approved in Novmber 25)	BACS
		£140.00	Total of above		

Invoices for pre approval payment in February 2026

Date of Invoice	Invoice No	Amount of Invoice	Supplier	Description of Goods / Service	Payment Type
tba	tba	£250.00	Smart Office Support	Clerk Services	BACS
tba	tba	£140.00	Trug & Lettuce	Additional Grass cutting	BACS
tba	tba	£42.00	Google Workspace	Subscription for Google	D/D
		£432.00	Total of above		

Budget Statement

Whatley Parish Council 1 April 2026 to 31 March 2027

Revenue

Held in Bank at 1st April 2024
VAT Refund
Grant Received
Grant Received
Precept
Total Revenue

DD-MM-YY

	Plus £1470 remaining in NatWest bank
	Friends of whatley
	Somerset Council
	£0.00

Admin Costs

Clerk's Service & Mileage
Chair's Expenses
Councillor Expenses & Training
Parish Insurance
ICO Registration
Audit Fees
Church Hall Hire
Admin - Bank Fees
Total Admin Costs

Budget

£3,200.00
£300.00
£400.00
£600
£47.00
£150
£150.00
£72.00

Spend

Other Expenditure

- Churchyard Maintenance
- Website costs
- Grass Cutting
- Rospa Inspection
- Hedge Cutting
- Google Subscription
- Defibrillators
- SALC subscription

£600
£400
£2,100.00
£100
£300
£500
£150.00

VAT to be refunded

£9 069 00

£0.00

Total Expenditure

£0.00

Budget Available

plus £1470
remaining in
Natwest bank
£0.00

PRECEPT REQUEST 2026/27

(Local Government Finance Act 1992 (Section 41) - Parish/Town/City Council Precepts)

Please complete the shaded boxes

From Precepting body

Whatley

The Council of the above-mentioned Parish/Town/City HEREBY GIVE YOU NOTICE that in respect of the financial year 2026/27 they will require from you the sum of (fill in below) to meet the budget requirement of the Council as calculated under Section 50 of the above Act, and they do accordingly HEREBY REQUIRE you to pay the same.

	2025/26	2026/27	Difference	Difference %
Tax Base	131.25	136.46	5.21	3.97%
Precept	8,500.00	9,219.00	719.00	8.46%
Band D Precept	64.76	67.56	2.80	4.32%

Payment Date

Precept requests will be paid in two instalments in April 2026 & September 2026 for all demands over £10,000.

Precepts over £140,000

If the Precept requirement is greater than £140,000.00 please provide details below or send in a separate spreadsheet.

Expenditure Item/Service

Amount

BACS payment details

1. BANK DETAILS

Bank Name					
Sort Code	-	-	-		
Account Number					
Account Ref/Name					
Branch Address					

NB: Please mark the box (X) if the above bank details have changed since the previous year's submission and provide evidence of the new account details for audit purposes

2. REMITTANCE ADVICE OF PAYMENT TO

Official's name	
e-mail	
address	

Authorisation

Authorised at the meeting of the council Held on

date []

Authorised by

designation

E-Mail Address for future correspondence if preferred:

[Return Form](#)

Please return form to
No later than (noon):

ASSETS REGISTER**FOR WHATLEY PARISH COUNCIL**

Assets are defined as land, buildings, vehicles, plant and equipment
 the Parish of Whatley & Chantry are small and all assets have been recorded
 at April 2025

Item	Location	Date acquired	Purchase price	Estimated current value	Comments (where required)
Village Noticeboards	a) Whatley, nr Parish Field; b) On wall at Holy Trinity Chantry	Jul-08	£910.62	£910.62	
Multiplay Unit	Whatley Parish Field	Jul-23	£7,500	£7,500	
Springer Toys	Whatley Parish Field	Jul-23	£950	£950	
Swing Seats	Whatley Parish Field	Jul-23	£486	£486	
Picnic Tables	Picnic Area, Whatley Parish Field	Jul-23	£3,230	£3,230	
Bin	Picnic Area, Whatley Parish Field	Jul-23	£160	£160	
Basket Ball Backboard and Hoop	Whatley Parish Field	Jul-23	£325	£325	
Jumbo Rounders set	Cabin, Whatley Parish Field	Jul-23	£57	£57	
Cabin	Whatley Parish Field		£8,723	£8,723	
Parish Field, Whatley	East side of Whatley Cottage, Whatley		£75,000	£75,000	Land registration confirmed 25 June 2004 Valuation by Cooper & Tanner 14th may 2010

Current total in assets**£97,341.61**



Somerset Planning – East Team
Cannards Grave Road, Shepton Mallet, BA4 5BT
Web: www.somerset.gov.uk
Email: Planningeast@somerset.gov.uk
Tel: 0300 123 2224

Whatley Parish Council
Whatley Parish Council

21st November 2025

Dear Parish Council

Town and Country Planning Act 1990

Proposal: Installation of a slurry lagoon.
Location: Land At 372309 146370 Stony Lane Chantry Frome Somerset
Applicant: Mr J Carledge
Application Type: Full Application
Application Number: 2025/1612/FUL

The Council has received the above application and the documents are available on the website:
<https://publicaccess.mendip.gov.uk/online-applications/>

Comments are welcome by 12th December 2025. If you need more time to consider this application, please contact the Planning Officer as early as possible to agree an extension.

The application is being dealt with by Carlton Langford, email carlton.langford@somerset.gov.uk telephone 01749 341535.

You can comment, support or object to the proposal but material planning reasons must be provided. Any comments will be taken into account in any Officer recommendation.

Your response should be submitted via Consultee Access. **Please do not include signatures or any other personal information that may need redacting.** If you need assistance with using Consultee Access, please email consultationeast@somerset.gov.uk.

Yours sincerely

Carlton Langford

carlton.langford@somerset.gov.uk
01749 341535

Planning - East Team
Somerset Council



Somerset Planning – East Team
Cannards Grave Road, Shepton Mallet, BA4 5BT
Web: www.somerset.gov.uk
Email: Planningeast@somerset.gov.uk
Tel: 0300 123 2224

Whatley Parish Council
Whatley Parish Council

5th December 2025

Dear Parish Council

Town and Country Planning Act 1990

Proposal: Erection of residential dwellinghouse.
Location: Willow Barn Mells Lane Chantry To Mells Green Chantry Frome
Applicant: Lorna MacDougall
Application Type: Full Application
Application Number: 2025/2184/FUL

The Council has received the above application and the documents are available on the website:
<https://publicaccess.mendip.gov.uk/online-applications/>

Comments are welcome by 26th December 2025. If you need more time to consider this application, please contact the Planning Officer as early as possible to agree an extension.

The application is being dealt with by Carlton Langford, email carlton.langford@somerset.gov.uk telephone 01749 341535.

You can comment, support or object to the proposal but material planning reasons must be provided. Any comments will be taken into account in any Officer recommendation.

Your response should be submitted via Consultee Access. **Please do not include signatures or any other personal information that may need redacting.** If you need assistance with using Consultee Access, please email consultationeast@somerset.gov.uk.

Yours sincerely

Carlton Langford

carlton.langford@somerset.gov.uk
01749 341535

Planning - East Team
Somerset Council

Whatley Parish Council
Whatley Parish Council

17th December 2025

Dear Parish Council

Town and Country Planning Act 1990

Proposal: Application for prior notification of agricultural development for a proposed building.
Location: Land At 373072 147346 Railford Hill Whatley Frome Somerset
Applicant: Mrs Sarah Byrne
Application Type: Agricultural Notification Proposed Build
Application Number: 2025/2204/AGB

The Council has received the above application and the documents are available on the website: <https://publicaccess.mendip.gov.uk/online-applications/>.

This is a **notification only** and in line with the Council's Constitution and the adopted scheme of delegation and terms of reference, the decision for this applications is delegated to officers. This notification is therefore being provided as a matter of courtesy for your information.

The application is being dealt with by Connor Chapman, email connor.chapman@somerset.gov.uk and telephone 01935 462374.

Please note that, for applications for Prior Approval/Notification and works to Trees in a Conservation Area, due to the tight timescale within which a decision needs to be made, and the deemed approval status of the application if the timescale is not met, a decision may need to be made very soon after you have received this notification.

If this application is for a Certificate of Lawfulness and you have evidence to contradict or otherwise make the applicant's version of events less than probable, then you can submit this information to the Council for consideration. Please be aware that this information will be shared with the applicant so that they can have an opportunity to comment on it and possibly produce counter-evidence.

Should you have any detailed queries about the proposal, please contact the case officer.

Yours sincerely

Connor Chapman

connor.chapman@somerset.gov.uk
01935 462374

Planning - East Team
Somerset Council